सत्यमेव जयते	भारत सरकार **GOVERNMENT OF INDIA** केंद्रीय लोक निर्माण विभाग **CENTRAL PUBLIC WORKS DEPARTMENT** **O/O THE ASSISTANT ENGINEER-I,** **CPWD, IIM CAMPUS,** **TRICHY- 600 024**	CPWD

Name of Work: *C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).*

NIT

NO: 05/AE-I/EE-II/TRICHY/CPWD/2026-27

Estimated Cost put to Tender	***:-***	***Rs. 5,59,422/-***
Last date & time of online submission of bids	***:-***	***Upto 15:00 Hrs on 26.11.2026***
Earnest Money	***:-***	***Rs.11,188/- To be refunded after receipt of performance guarantee)***

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Name of Work: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).		
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- ***Certified that this NIT contains page numbers from 01 to 29 (Twenty Nine) pages only including the cover page)***

Assistant Engineer-I,
IIM Campus, CPWD, Trichy.

N. I. T

N.I.T. No: 05/AE-I/EE-II/TRICHY/CPWD/2026-27

Name of Work: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).

Estimated cost	Rs. 5,59,422 /-
Earnest Money	Rs. 11,188/-
Performance Guarantee	5% of Estimate value/ Tender value which ever is higher.
Security Deposit	2.5% of tendered value.
Time Allowed	06 Months.

This NIT for work amounting to Rs. 5,59,422/- (Rupees Five Lakhs Fifty nine Thousand Four Hundred and Twenty Two Only) is hereby approved by The Assistant Engineer-I, IIM Campus, CPWD, Trichy.

Assistant Engineer-I
IIM Campus, CPWD, Trichy

PART-A

F.No:69(1)/AE-I/EE-II(Trichy)/IIMT/2026-27/117 **Dated:16.11.2026**

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-BIDING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

(Applicable for inviting open bids)

The Assistant Engineer-I, IIM Campus, CPWD, Trichy on behalf of the President of India invites online percentage rate bids from CPWD enlisted contractors of appropriate class category for the following work:-

S.No	Description	Particulars
1	NIT No.	**05/AE-I/EE-II/TRICHY/CPWD/2026-27**
2	Name of work & Location	**C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).**
3	Estimated Cost put to Tender	**Rs. 5,59,422/-**
4	Earnest Money	**Rs. 11,188/-** ***To be refunded after receipt of performance guarantee)***
5	Period of Completion	06 Months
6	Last date & time of online submission of bids.	Upto 15:00 Hrs on 26.11.2026
7	Time & Date of opening of bids	At 15:30 Hrs on 26.11.2026

1. The intending bidder must read the terms and conditions of CPWD 6 as well as instructions to bidders carefully. He should only submit the bid if he considers himself eligible and he is in possession of all the documents required.

2. Information and instructions for bidders posted on website shall form part of bid document.

3. The bid document consisting of Schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded free of cost from website etender.cpwd.gov.in / CPWD or www.cpwd.gov.in.

4. Those contractors who are not registered on the website mentioned above, are required to get registered themselves beforehand. If needed they can be imparted training on online tendering process as per details available on the website. **The intending bidder must have valid class III digital signature to submit the bid.**

5. On opening date, the contractor can login and see the bid opening process. After opening bids he will receive the competitor bid sheets.

6. Contractor can upload documents in the form of JPG format and PDF format.

7. Contractor must ensure to quote percentage in figures above/ below/ at par ECPT for both major as well as minor components of the bid at which he will be willing to execute the work. However, if a bidder does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

8. The intending Bidders has to fill all the details such as Banker's name, number, amount & date of Earnest Money in the form of Treasury Challan or Demand Draft or Pay order or Banker`s Cheque or Deposit at Call Receipt or Fixed Deposit Receipt of a scheduled bank (Drawn in favour of the **Executive Engineer, IIMTPD-I, CPWD, Trichy – 620024**) shall be scanned and uploaded to the e-tendering website within the period of Bid submission. In case of submission of EMD in the form of FDR, it is in the tenderer's own interest to keep the FDR valid as long as it is required. A part of earnest money is acceptable in the form of bank guarantee also. In such case, 50% of earnest money or Rs 20 Lakhs, whichever is less, will have to be deposited in shape prescribed above, and balance in shape of Bank Guarantee issued by a Scheduled Bank valid for a period of 45 days or more which is to be scanned and uploaded by the intending Bidders.

9. The original EMD should be deposited either in the office of Assistant Engineer inviting bids or Assistant Engineer of any subdivision, CPWD or Division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Assistant Engineer/ Executive Engineer (including NIT issuing AE/EE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (as given in CPWD-6) uploaded by tender inviting Assistant Engineer in the NIT. This receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.

10. The department reserves the right to reject any prospective application without assigning any reason thereof and to restrict the list of qualified bidders to any number deemed suitable by it, if too many bids are received satisfying the minimum laid down criteria.

11. The intending Bidders have to fill all the details of Demand draft/Pay Order/ Bankers Cheque/FDR/ Bank Guarantee (Bankers name, amount, number and date) against EMD.

12. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering / taking up of works in CPWD. The department reserves the right to verify the particulars furnished by the applicant independently.

13. The work requires engaging more than 20 nos. of labours / workers and therefore all necessary licenses such as labour license, EPFO and ESI, BOCW welfare registration etc., shall be taken by contractor within the time limits as prescribed under clause 1 of schedule 'F'.

14. If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of works in CPWD. The department reserves the right to verify the particulars furnished by the applicant independently.

15. **Any dispute arising out of this tender including dispute related to encashment of any Bank Guarantee/ FDR etc., shall be subject to the jurisdiction of courts of Trichy only.**

16. **GST @ 18% and Labour Cess @ 1% etc., or any other tax applicable in respect of this contract shall be payable by the Contractor and Government will not entertain any claim whatsoever in respect of the same. However 2% (TWO PERCENT) of the gross bill amount will be deducted at source, towards GST, from each running account and Final bill paid to the contractor by the Executive Engineer as per the section 51 of the GST Act 2017.**

17. After ascertaining the eligibility of participated bidders the Technical bids shall be opened first on due date and time as mentioned above in case of two bid system. In single bid system, the financial bids will be opened only after ascertaining the eligibility of participated contractors.

18. On opening date, the contractor can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.

A. List of Documents to be submitted by the Bidders in various forms to be scanned and uploaded in JPG format or PDF format within the period of Tender submission	
1	Treasury Challan /Demand draft/Pay order or Banker's Cheque/ Deposit at Call Receipt/ /Fixed Deposit Receipt of a Scheduled Bank/ Bank Guarantee of any Scheduled Bank drawn in favour of the **The Executive Engineer, IIMTPD-I, CPWD, Trichy- 620024 against EMD.**
2	Copy of receipt for deposition of Original EMD issued as per annexure-1
3	Enlistment Order of the Contractor Category and valid on the date of opening of tender. Enlistment order issued by enlistment authority, with validity duly extended, in favor of the CPWD contractor shall only be considered
4	GST Registration Certificate of the State in which the work is to be taken up, if already obtained by the bidder. If the Bidder has not obtained GST registration **as applicable**, then he shall scan and upload following under taking along with other biddocuments. "lf work is awarded to me, I/we shall obtain GST registration Certificate **as applicable**, within one month from the date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which I/We shall be responsible for any delay in payments which will be due towards me/us on accound of the work executed and/or for any action taken by CPWD or GST department in this regard.
5	ERP Training Certificate
B. Document to be submitted after acceptance	
1	Copy of applicable licenses/registration Certificates or proof of applying for obtaining labour licenses, Registration with EPFO, ESIC and BOCW Welfare Board including Provident Fund Code No. if applicable, and also ensure the compliance of aforesaid provisions by the ~~sub-contractors /~~ Associated Contractors, if any engaged by the contractor for the said work.

Assistant Engineer-I,
IIM Campus, CPWD, Trichy.

All modifications/addendums/corrigendum issued regarding this bidding process, shall be uploaded on website only.

If any information furnished by the applicant is found incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of works in CPWD. The department reserves the right to verify the particulars furnished by the applicant independently.

After submission of the bid the agency can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

While submitting the revised bid, agency can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) in case of item rate tender and / or revise the precentage in case of percentage rate tender, within the last time and date of submission of bid as notified.

Assistant Engineer-I,
CPWD, IIM Campus, Trichy.

ANNEXURE-I

FORMAT FOR RECEIPT OF ORIGINAL EMD

Receipt of deposition of Original EMD ***(Receipt No……..….. Dated……)***
Name of Work: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months). **NIT No : 05/AE-I/EE-II/TRICHY/CPWD/2026-27** **Estimated Cost : Rs. 5,59,422/-** **Amount of Earnest Money Deposit : Rs. 11,188/-** **Last date of Submission of Bid : Upto 15:00 Hrs on 26.11.2026**

(1)	Name of the Contractor **#:**
(2)	Form of EMD **#:**
(3)	Amount of Earnest Money Deposit **#:**
(4)	Date of Submission of EMD **#:**

To be filled by EMD receiving EE /AE(P)/AE/AE/AAO

Signature, Name and Designation of EMD receiving Officer (EE /AE(P)/AE/AAO) along with Office Stamp

Note:

1. The Assistant Engineer of all subdivision / Executive Engineer of all division of CPWD should receive the original EMD for tender of other division.
2. The Original EMD receiving Executive Engineer/Assistant Engineer inviting tender shall release the EMD after verification from the e-tendering portal website (etender.cpwd.gov.in) that the particular contractor is not L-1 tenderer and work is awarded.

CPWD-6

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT
NOTICE INVITING TENDER

Percentage rate bids are invited on behalf of President of India from eligible contractors of CPWD for the following Name of Work: **C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).**

1. The enlistment of the contractors should be valid on the last date of submission of bids.
   In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

2. The work is estimated to cost **Rs. 5,59,422/-** The estimated cost is based on CPWD DSR 2023 duly adjusted with cost index for Trichy. This estimate, however, is given merely as a rough guide.

3. Agreement shall be drawn with the successful bidders on prescribed Form No**. CPWD 7** (or other Standard Form as mentioned) which is available as a Govt. of India Publication and also available on website www.cpwd.gov.in. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.

4. The time allowed for carrying out the work will be **06 Months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.

5. The work is in **CPWD, IIM Campus, Trichy.**

6. The bid document consisting of schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website etender.cpwd.gov.in /CPWD or www.cpwd.gov.in free of cost.

7. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

8. While submitting the revised bid, contractor can revise the percentage rate quoted by him any number of times but before last time and date of submission of bid as notified.

9. Earnest Money of Rs. 11,188/- can be paid in the form of Treasury Challan or Demand Draft or Pay order or Banker`s Cheque or Deposit at Call Receipt or Fixed Deposit Receipt of a scheduled bank (Drawn in favour of the **Executive Engineer, IIMTPD-I, CPWD, Trichy – 620024**) Payable at Trichy shall be scanned and uploaded to the e-tendering website within the period of Bid submission.

10. A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 Lakhs, whichever is less, shall have to be deposited in shape prescribed above, and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for 6 Months or more from the last date of submission of Bids which is to be scanned and uploaded by the intending Bidders.

11. The original EMD should be deposited either in the office of Assistant Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/AE) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (given below) as uploaded by tender inviting AE in the NIT. This receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.

12. **Copy of Enlistment Order and other documents as specified in the press notice shall be scanned and uploaded to the e-Tendering website within the period of bid submission. However, certified copy of all the scanned and uploaded documents as specified in press notice shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.**

    The bid submitted shall be opened at **15.30pm** on **26.11.2026**

13. The bid submitted shall become invalid and e-Tender processing fee shall not be refunded if:
    The bidder is found ineligible.
    The bidder does not upload scanned copies of all the documents stipulated in the bid document.
    (iii) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the lowest bidder in the office of bid opening authority.
    (iv) If a tenderer does not quote any percentage above/below on the total amount of the tender or any section/ sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.
    The contractor whose bid is accepted will be required to furnish performance guarantee of 5% (Five Percent) Estimate value of bid amount within the period specified in Schedule F. This guarantee shall be in the form of cash (in case guarantee amount is less than Rs. 10000/-) or Deposit at Call receipt of any scheduled bank/Banker's cheque of any scheduled bank/Demand Draft of any scheduled bank/ Pay order of any Scheduled Bank (in case guarantee amount is less than Rs. 1,00,000/-) or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee. The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/ registrations or proof of applying for obtaining labour licenses, registration with EPFO, ESIC and BOCW Welfare Board and programme chart (Time and Progress)within time specified in Schedule F including Provident Fund Code No. (If applicable) and also ensure the compliance of aforesaid provisions by the sub contractors, if any engaged by the contractor for the said work within the period specified in Schedule F.

14. The description of the work is as follows of **Name of Work: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).**

    Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is

practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at hisown cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.

15. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.

16. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.

17. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.

18. The contractor shall not be permitted to bid for works in the CPWD Circle /Division responsible for award and execution of contracts, in which his near relative is employed in any capacity. *For this purpose near relative mean wife, husband,parents, grand parents,children, grandchildren, brothers, sisters,uncles,aunts, cousins and their corresponding in- laws*. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.

19. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor orany of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

20. The bid for the works shall remain open for acceptance for a period of **Thirty (30) days** from the last date of receipt of bids. If any bidder withdraws his bid before the said period or issue of letter of acceptance, whichever is earlier, or makes any modifications in the terms and conditions of the bid which are not acceptable to the department, within seven days after opening of tenders (excluding date of opeing of tender) then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as absolutely. (ii) After 7 (seven) Days of opening of tender the Government shall without prejudice to any other right or remedy, bea at liberty to foreit 100% of the earnest money absolutely. Further the bidders shall not be allowed to participate in the re bidding process of the work.

21. This notice inviting Bid shall form a part of the contract document. The successful bidder/contractor, on acceptance of his bid by the Accepting Authority shall within 45 days from the stipulated date of start of the work, sign the contract consisting of:-

(a) The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
(b) Standard **C.P.W.D. Form 7**or other Standard C.P.W.D. Form as applicable.

22. **For Bids**

22.1.1. The Executive Engineer in charge of the major component will call bids for the work. The cost of bid document and Earnest Money will be fixed with respect to the combined estimated cost put to tender for the bid.

22.1.2. The bid document will include following Four components:

Part A:- CPWD-6, CPWD Form- 7 Standard General Conditions of Contract for CPWD 2023 as modified up to the previous day of the last date of submission of bid.

Part B: - Schedule A to F for the major component (Civil) of the work, General / specific conditions, specifications, Safety practices applicable to major component of the work.

Part C: - Schedule of quantities major component (Civil)

22.1.3. The bidders must associate himself, with agencies as per NIT conditions

22.1.4. After acceptance of the bid by competent authority, the AE in charge of major component of the work shall issue letter of award on behalf of the President of India. After the work is awarded, the main contractor will have to enter into one agreement with AE incharge of major component and has also to sign two or more copies of agreement depending upon number of AE's incharge of minor components. One such signed set of agreement shall be handed over to AE incharge of minor component(s). AE of major component will operate Part A and Part B of the agreement. AE incharge of minor component(s) shall operate Part C alongwith Part A of the agreement.

22.1.5. Entire work under the scope of bid including major and all minor components shall be executed under one agreement.

22.1.6. Security Deposit will be worked out separately for each component corresponding to the estimated cost of the respective component of works.

22.1.7. The main contractor has to associate agencies for specialized component(s) conforming to eligibility criteria as defined in the bid document and has to submit detail of such agency(s) to Engineer-in-charge of relevant component(s).within prescribed time. Name of the agency(s) to be associated shall be approved by Engineer-in-charge of relevant component(s).

22.1.8. In case the main contractor intends to change any of the above agency/agencies during the operation of the contract, he shall obtain prior approval of Engineer-in-charge of relevant specialized component(s). The new agency/agencies shall also have to satisfy the laid down eligibility criteria. In case Engineer-in-charge is not satisfied with the performance of any agency, he can direct the contractor to change the agency executing such items of work and this shall be binding on the contractor.

22.1.9. The main contractor has to enter into MoU with agency(s) associated by him. Copy of such MoU shall be submitted to AE in charge of each relevant component as well as to AE incharge of major component. In case of change of associate contractor, the main agency(s) has to enter into MoU/agreement with the new contractor associated by him.

22.1.10. Running payment for the major component shall be made by AE of major discipline to the main contractor. Running payment for minor components shall be made by the Engineer-in-charge of the discipline of minor component directly to the main contractor.

22.1.11. The work shall be treated as complete when all the components of the work are complete. The completion certificate of the work shall be recorded by Engineer-in-charge of major component after record of completion certificate of all other components.

22.1.12. Final bill of whole work shall be finalized and paid by the AE of major component. Engineer(s) in charge of minor component(s) will prepare and pass the final bill for their component of work and pass on the same to the AE of major component for including in the final bill for contract.

FORM OF PERFORMANCE SECURITY (GUARANTEE)

BANK GUARANTEE BOND

(Guarantee offered by Bank to CPWD in connection with the execution of contracts)

Form of Bank Guarantee for ~~Earnest Money Deposit~~ / Performance Guarantee/~~Security Deposit/Mobilization Advance~~

1. ~~Whereas the Executive Engineer ..... (name of division) ....., CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under..... (NIT number)..... dated..... for.....(name of work) ..... The Government has further agreed to accept irrevocable Bank Guarantee for Rs. ..... (Rupees only) valid upto . (date)*..... as **Earnest Money Deposit**..... (name and address of contractor) ..... .(hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.~~

OR'*

Whereas the Executive Engineer..... (name of division) ....., CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing number ..... with .....(name and address of the contractor) ..... (hereinafter called "the Contractor") for execution of work . ... (Name of work) ..... The Government has further agreed to accept an irrevocable Bank Guarantee for Rs. ..... (Rupees ..... only) valid upto ..... (date)..... as **Performance Guarantee / ~~Security Deposit/Mobilization Advance~~** from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.

2. We, ... (indicate the name of the bank) ..... (herein after referred to as "the Bank"), Hereby undertake to pay to the Government an amount not exceeding Rs. (Rupees..... only) on demand by the Government within 10 days of the demand.

3. We, ...(indicate the name of the Bank) ....., do here by undertake to pay the amount due and payable under this guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. ..... (Rupees ..... only)

4. We, ... (indicate the name of the Bank) ....., further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the Contractor shall have no claim against us for making such payment.

5. We, ... (indicate the name of the Bank) .. .., further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved

from our liability by reason of any such variation or extension being granted to the said Contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. We, ... (indicate the name of the Bank) ....., further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.

7. This guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor.

8. We, ... (indicate the name of the Bank) ....., undertake not to revoke this guarantee except with the consent of the Government in writing.

9. This Bank Guarantee shall be valid up to ..... unless extended on demand by the Government. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. ..... (Rupees ..... only) and unless a claim in writing is lodged with us within the date of expiry or extended date of expiry of this guarantee, all our liabilities under *this* guarantee shall stand discharged.

Date .....

Authorized signatory Name

Witnesses:

Designation Staff

1. Signature.....
   Name and address

code no.

Bank seal

2. Signature .....
   Name and address

1 *Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/'three bid system from the date of submission of tender.

**In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee / security deposit / mobilization advance, as the case may be.

CPWD- 7

GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT

STATE: Tamil Nadu | CIRCLE: SE, Trichy

BRANCH: B & R | DIVISION: EE(Trichy)-II

REGION: Chennai Region | SUB- DIVISION: **AE-I**

Percentage Rate Tender & Contract for Works

Tender for the work of**: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).**

(i) **Last date and time of submission of e-tenders shall be up to 15.00 hrs on 26.11.2026**

(ii) To be opened in presence of tenders who may be present at **15.30** hours on **26.11.2026 in the office of EE (Trichy-II)/CPWD/TRICHY.**

TENDER

I/We have read and examined the notice inviting tender, schedule, A,B,C,D,E & F, Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respects in accordance with, such conditions so far as applicable.

We agree to keep the tender open for **Thirty (30)** days from the date of opening of **tender** and not to make any modifications in its terms and conditions.

If I/We, fail to furnish the prescribed performance guarantee within prescribed period. I/we agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy be at liberty to suspend I/We for one year and I/We shall not be elgiblto big for CPWD tenders from date of issue of suspension order. Further, if I /we fail to commence work as specified, I/we agree that President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said the performance guarantee absolutely. The said performance guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further I/We agree that in case of forfeiture of Performance Guarantee as a foresaid, I/We shall be debarred for participation in the re-tendering process of the work.

I/We hereby declare that I/we shall treat the tender documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information / derived therefrom to any person other than a person to whom I/we am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated…….. Signature of contractor
Witness: Postal Address

Address:
Occupation:

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs. _____ (Rupees_____)

The letters referred to below shall form part of this contract Agreement:-

i)
ii)
ii)

For & on behalf of the President of India.
Signatures…….

PART-B

PROFORMA OF SCHEDULES
(FOR CIVIL COMPONENT)

SCHEDULE 'A'

Schedule for quoting combined rates for **from page 29**
SCHEDULE 'D'

Extra schedule for specific requirements /document for the work, if any.

"**Civil work"**

Particular specifications and special conditions - As per part C of tender document

SCHEDULE 'E'

Reference to General Conditions of Contract: **General Conditions of Contract 2023 (Construction Works) as amended / Modified upto last date of submission of Tender.**

Name of Work**: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).**

Estimated cost of work

(i) Civil and Electrical Components : **Rs. 5,59,422/-**

(i) Earnest Money : **Rs. 11,188/-**

(ii) Performance Guarantee (PG) : 5**%** of Estimate Cost

(iii) Security Deposit : **2.5% of bid value**

SCHEDULE 'F' (GENERAL RULES & DIRECTIONS)

Officer inviting tender : Assistant Engineer-I, IIM Campus, CPWD, Trichy.

Definitions:

2(v)	Engineer-in-Charge **(i) work**	Assistant Engineer-I, IIM Campus, CPWD, Trichy or his successors thereof
2(viii)	Accepting Authority	Assistant Engineer-I, IIM Campus, CPWD, Trichy or his successors thereof

2(x)	Percentage on cost of materials and Labour cover all to overheads and profits	7.5%
2(xi)	Standard Schedule of Rates	**Market Rate**
2(xii)	Department	Central Public works Department (CPWD)
9(ii)	Standard CPWD Contract Form	**GCC CPWD Form 7 & GCC 2023 (Construction Works)** modified & Corrected up-to Last date of submission of bids.

Clause 1

(i)	Time allowed for submission of Performance Guarantee, **applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance.**	5 days
(ii)	Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period provided in (i) above	3 days

Clause 2

a) Authority for fixing compensation under clause 2 — Superintending Engineer, CPWD, Trichy. or his successor thereof.

Clause 2A

Whether clause 2A shall be applicable — **Not Applicable**

Clause 5

Number of days from the date of issue of letter of acceptance for reckoning date of start	3 days

Table of Mile stones for Civil works

Sl. No.	Description of Mile stone	Time allowed (From date of start)	Amount to be withheld in case of Non-achievement of mile stone
NA			

Time allowed for execution of work — **06 (Six) months**

Authority to decide:

(i)	Extension of time :-	**Assistant Engineer-I, IIM campus, CPWD, Trichyor successor thereof.**
(ii)	Rescheduling of mile stones :-	**Executive Engineer, Trichy-II, CPWD, Trichy or his successors thereof**
(iii)	Shifting of date of start in case of delay in handing over of site :-	**Executive Engineer, Trichy-II, CPWD, Trichy or successor thereof.**

PROFORMA OF SCHEDULES Clause 5 Schedule of handing over of site

Part	Portion of site	Description	Time period for handing over reckoned from date of issue of letter of intent.
Part A	Portion without any hindrance.	Full site	05 Days
Part B	Portions with encumbrances	Nil	Nil
Part C	Portions dependant on work of other agencies.	Nil	Nil

Clause 7

Gross work to be done together with net payment /adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment

Rs. 1.89 Lakhs for civil works or part thereof as per discretion of Engineer-in-charge.

Clause 7A

Whether Clause 7A shall be applicable	Yes *(No Running Account bill shall be paid for the work till the applicable labour licenses, registration with EPFO, ESIC and TNCL Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-Charge.)*

Clause 10B (ii)

Whether Clause 10 B (ii) shall be applicable — Not Applicable

Clause 10C — Not Applicable

Clause 10CA: — Not Applicable

Clause 10CC: — Not Applicable

Clause 11

Specifications to be Followed for execution of work	**Civil work:** CPWD Specifications 2021 volume- I & II with corrections slips up to the last date of submission of tender

Clause 12 **Original Work**

Clause 12.2 & 12.3	Deviation Limit beyond which Clause 12.2 & 12.3 shall apply.	100% (As per DG/Sop/16 dated 15.02.2021)

Clause 16

Competent Authority for deciding reduced rates.	Superintending Engineer, CPWD,Trichy up to 5% of tender amount ,beyond which deciding authority is SDG (Chennai), CPWD, or his successor thereof.

Clause 18

List of Mandatory machinery tools & plants to be Deployed by the contractor at site: As decided by the Engineer-in-charge according to the requirement of work.

Clause 19C:
Authority to decide penalty for each default Executive Engineer-II, CPWD, Trichy

Clause 19D:
Authority to decide penalty for each default Executive Engineer-II, CPWD, Trichy

Clause 19G:
Authority to decide penalty for each default Executive Engineer-II, CPWD, Trichy

Clause 19K:
Authority to decide penalty for each default Executive Engineer-II, CPWD, Trichy

Clause 25	
i) Conciliator	The Special Director Genral, Region Chennai, CPWD, Chennai
ii) Arbitrator Appointing Authority	Superintending Engineer, CPWD, Trichy or his successor.
iii) Place of arbitration	Trichy

Clause 32
REQUIREMENT OF TECHNICAL REPRESENTATIVES AND RECOVERY RATES:

For Major & Minor Components S.No.	Requirement of Technical Staff		Minimum experience (Years)	Designation of Technical staff	Rate at which recovery shall be made from the contractor in the event of not fulfilling provision of Clause 32(i)
	Qualification	Number (of Major + Minor Component)			
NA					

Assistant Engineers retired from government service who are holding Diploma will be treated at par with Graduate Engineers (Civil) for this clause.

Diploma holder with minimum 10 years relevant experience with a reputed construction company can be treated at par with graduate engineers for the purpose of such deployment subject to the condition that such diploma holders should not exceed 50% of requirement of degree engineers.

SECTION-I

BRIEF PARTICULARS OF THE WORK

1. Salient details of the work for which bids are invited are as under:

Name of work	**C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).**
Estimated Cost	Rs. 5,59,422/-
Period of Completion	06 Months

1. Work shall be executed according to General Conditions of Contract 2023 (Construction Work) for Central PWD works with up to date correction slips issued upto last date of submission of bids available separately at printer's outlets.

TERMS & CONDITIONS

1. The service shall be provided for the entire period of contract except on National holidays, Sundays subject to the decision of Engineer-in-charge.

2. The contractor shall have to comply with CPWD Contractors Labour Regulations apart from other rules and stipulations.

3. The rate quoted shall be inclusive of all incidental charges and nothing extra shall be entertained on any account.

4. The Running payment shall be made after deducting taxes as per Government norms by ECS only on satisfactory completion of the work.

5. The undersigned reserves the right to accept or reject any or all the bids without assigning any reason thereof.

6. The Engineering-in-Charge reserves the right to terminate/ cancel the agreement without assigning any reasons without notice, during the contract period if the performance is found unsatisfactory

7. The rate quoted is inclusive of applicable GST and other taxes if any and nothing shall be paid extra.

8. The ESI and EPF Contribution on the part of the employer in respect of the contract shall be paid by the contractor. This contribution on the part of the employer paid by the contractor shall be reimbursed by the Engineer-in- Charge to the contractor on actual basis. The applicable and eligible amount of EPF and ESI shall be reimbursed preferably within 7 days but not later than 30 days of submission of documentary proof of payment provided same are in order.

9. No Running Account Bill shall be paid for the work till the applicable labour license, registration with EPFO, ESIC and BOCW Welfare Board, whatever applicable are submitted by the contractor to the Engineer-in-charge.

10. The contractor shall obtain a valid licence under the contract labour (R & A) Act, 1970 and the contract labour (Regulation and Abolition) Central Rules, 1971 before the commencement of the work, and continue to have a valid licence until the completion of the work. The contractor shall also comply with provision of the Inter- state Migrant Women (Regulation of Employment and conditions of service) Act 1979.

11. The Minimum wages of the labour shall be paid as per the Ministry of Labour & Employment, Labour Bureau, Chandigarh Vide Order No: No.F.No.6/1/2026-VDA, Dated:- 30/9/2026 and as follows:
    1. Highly Skilled- Rs. 1024/- per day
    2. Skilled/ Clerical- Rs. 933/- per day
    3. Semi Skilled- Rs. 794/- per day

Assistant Engineer-I

Contractor

IIM Campus, CPWD, Trichy.

PART – C
(Schedule of Quantities)

Schedule of Quantities

Name of work: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).

SL. No	Description	Qty	Unit	Rate	Amount
1	Providing services of 1No of Computer Assistant for office of the Assistant Engineer-I for performing the day to day to activity like maintaining the soft copy of all drawings, estimate, Checking and preparing the AUTO CAD drawing, typing the technical matter including upkeeping the office files and performance of duties whatever assigned by Executive Engineer, Assistant Engineer and as directed by the Engineer in Charge.	6.00	per month	31079.00	186474.00
2	Providing the services of 1No. of Computer Operator cum Typist for office of the AE's, CPWD, Trichy for carrying out various works like justification, NIT preparation, Tender, analysis and other works assigned by Engineer in charge	6.00	per month	31079.00	186474.00
3	Providing the services of 1No. of Computer Operator cum Typist for office of the Executive Engineer (Trichy)-II, CPWD, Trichy for carrying out various works like justification, NIT preparation, Tender, analysis and other works assigned by Engineer in charge.	6.00	per month	31079.00	186474.00
	Total				**5,59,422.00**

Central Public Works Department

N.I.T. No:05/AE-I/EE-II/TRICHY/CPWD/2026-27

Name of work: C/o G+10 floors hostel at IIM Trichy. (SH: Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).

SCHEDULE OF QUANTITY

Name of the Contractor

Sl.No.	Name of component	Estimated cost (Rs)	Percentage above or below the estimated cost	% in Figures	Total Cost (Rs)
1	2	3	4	5	6
1	**Providing services of Computer Assistant, Computer Operator cum Typist at CPWD Offices, Trichy for a period of 6 months).**	**5,59,422.00**			
	Total Rs.	**5,59,422.00**			

1. **The Column Nos 4&5 are mandatory to be filled by the bidders/ tenderers. If all these columns are left blank, the tender become invalid.**
2. **The amount in figures in column No.6 shall appear automatically corresponding to the percentage quoted in column No.4 & 5.**
3. **The tenderer is need to quote the percentage only above or below or at par with the estimated cost to cover all the rates of item covered under the respective packages.**
4. **The percentage shall be written in 2 (two) place of decimal.**
5. **If the percentage selection in column No 4 is " At Par", by default the percentage will be considered as "Zero" only. In other words if "At par" is selected in column No.4, then no need to fill column No.5**
6. **The rate for the payment of each item will be - measured quantity x estimated cost of that particular item x tender percentage corresponding package respectively.**

Signature of Contractor

Assistant Engineer-I,
IIM Campus, CPWD, Trichy